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12 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

 SUBJECT: - Travel Claim for Period
23 September - 30 November 1955

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1. It is requested that subject employee's 1141.1 account be credited in the amount of \$957.06. The difference between this claim and the related travel advances of \$800.00 drawn on 27 September 1955 and \$200.00 drawn on 14 November 1955 will be accounted for on or about 15 January 1956.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$957.06. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
RCS-DCI-Proj 130-56	6-1004-30-010	02.1	\$ 957.06

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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 Administrative Officer (Finance)
Distribution:

- 2 - Addressee
- 1 - Voucher file
- 1 - Proj. Personnel file
- 1 - Chrono.

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